

# WordPress Block Editor – Paragraph Block

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June 11, 2020

# WordPress Block Editor: Paragraph Block

WordPress Training

Tutorial Contents



This tutorial is part of our series on [How To Use The WordPress Block Editor \(Gutenberg\)](#).

- To learn more about using the WordPress block editor interface, go here: [The WordPress Block Editor – Content Area](#)
- To learn more about using blocks, see this tutorial: [How To Use WordPress Block Editor Blocks](#)

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## Paragraph Block – Description

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The *Paragraph block* lets you add a single paragraph of simple text to your post or page. It is the default block used to create and add content on your WordPress site.

The **dog** (*Canis familiaris* when considered a distinct species or *Canis lupus familiaris* when considered a subspecies of the wolf) is a domesticated carnivore of the family Canidae.

Add text to posts and pages using the Paragraph block.

## How To Use The Paragraph Block

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In this section, we'll cover:

- How to add a Paragraph block to your content.
- How to edit and configure your Paragraph block and block settings.
- How to remove the Paragraph block from your content.

For more details on using blocks (e.g. how to move blocks around your content), see this tutorial: [How To Use Blocks](#).

## Adding A Paragraph Block

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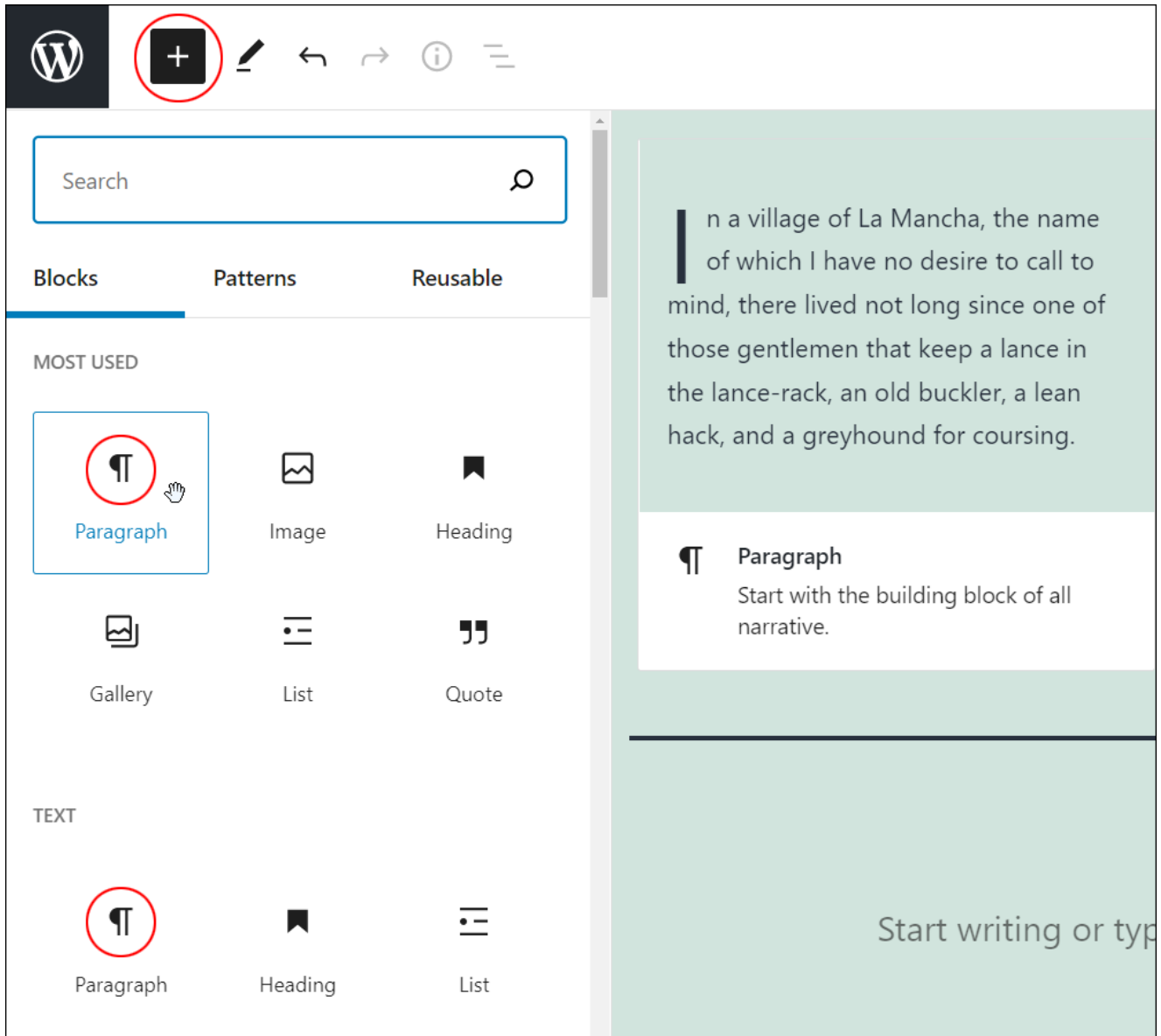
To add a *Paragraph block* to your content:

- Either
  - Click on the 'Add Block' tool in the **Editing Toolbar** section and select the Paragraph block (in *Most Used* or *Text* section), or
  - Click in the **Content Area** and begin typing to automatically create a Paragraph block.
- Type or paste in your content.
- Use the tools in the *Paragraph Block Editor* or *Block Settings* section to format and align your text, add hyperlinks, add typographic elements (e.g. add a drop cap), change font size and color, add background color, and more.

Let's go through the above steps.

First, create a new post or page or open an existing post or page and either:

Click on the Add Block tool and select a Paragraph block...



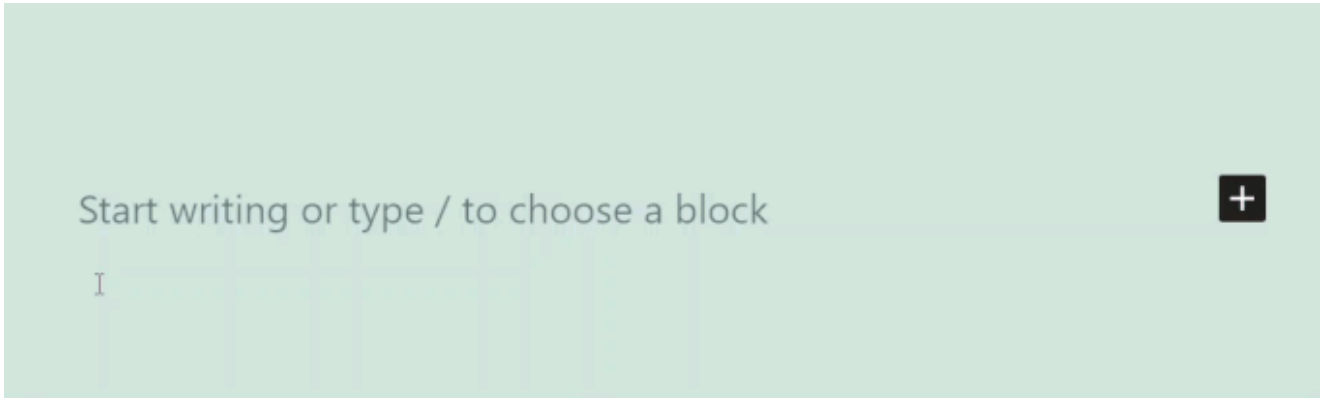
Add a Paragraph block to your content using the Add Block tool.

Or, click anywhere in the **Content Area** and begin typing to automatically create a Paragraph block.



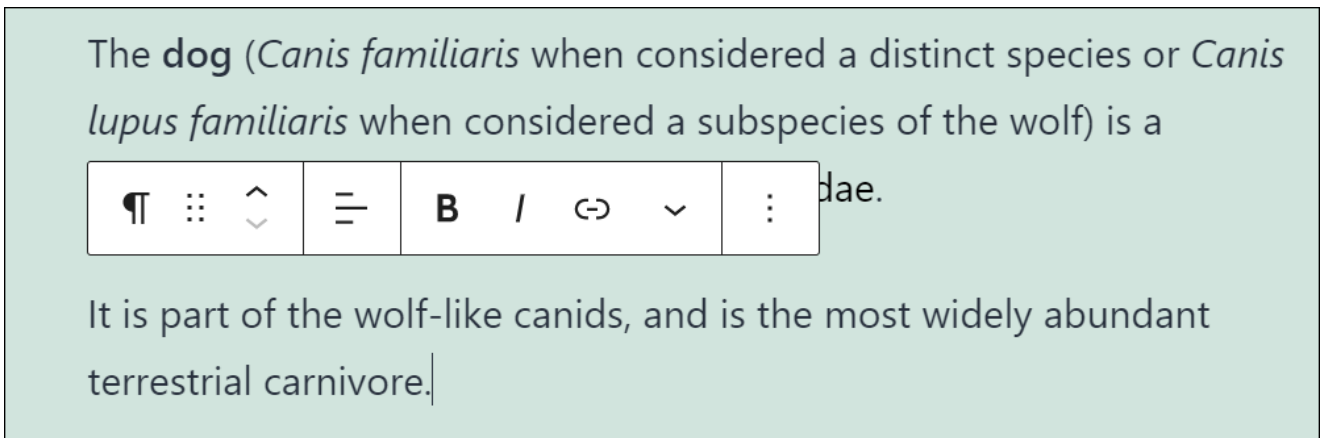
The Paragraph block is the default content block in WordPress.

Type or paste your text into a Paragraph block and use the formatting tools to format your text.



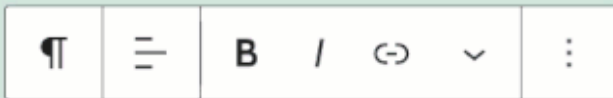
A Paragraph block with added content and basic formatting.

As each Paragraph block can only contain a single paragraph of text, every paragraph has its own block.



Every paragraph has its own block.

So, if you break up a text passage into new paragraphs, WordPress will automatically create a new Paragraph block for every paragraph.



The **dog** (*Canis familiaris* when considered a distinct species or *Canis lupus familiaris* when considered a subspecies of the wolf) is a domesticated carnivore of the family Canidae. It is part of the wolf-like canids, and is the most widely abundant terrestrial carnivore.

WordPress automatically creates a new Paragraph block when you break up text into new paragraphs.



Here are some useful tips to remember when using Paragraph blocks:

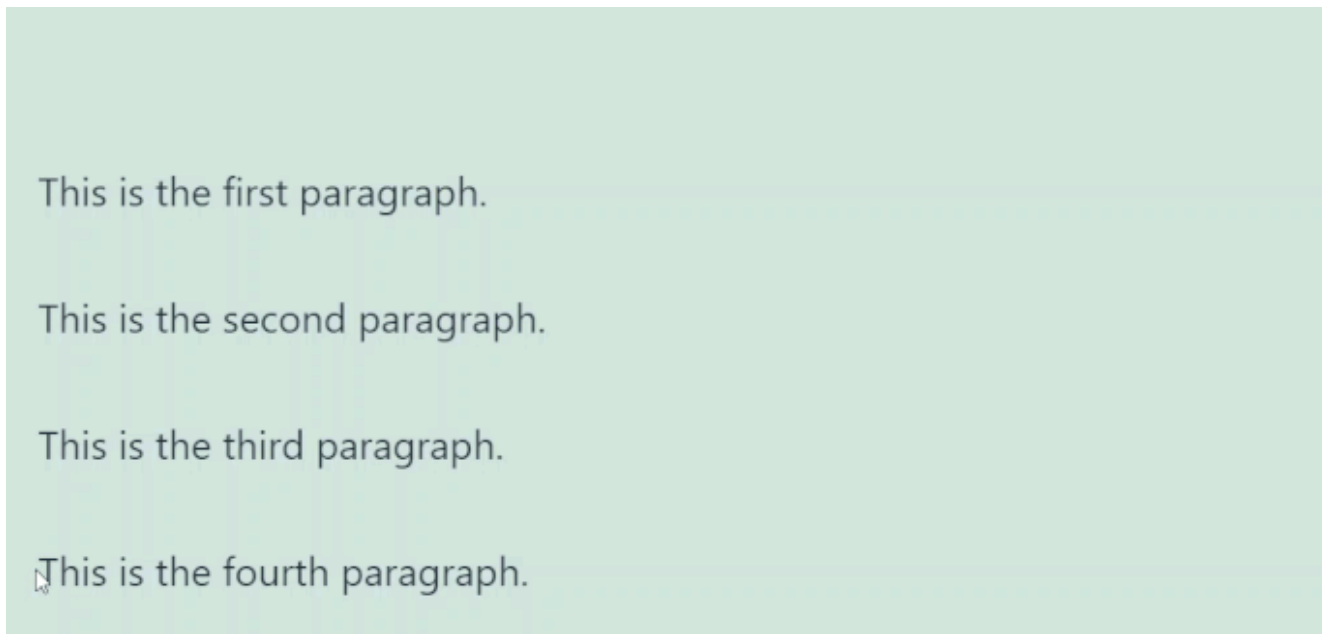
Press the 'Enter' key after typing in text to automatically create a new Paragraph block.

This is the first paragraph. This is the second paragraph. This is the third paragraph. This is the fourth paragraph.

I

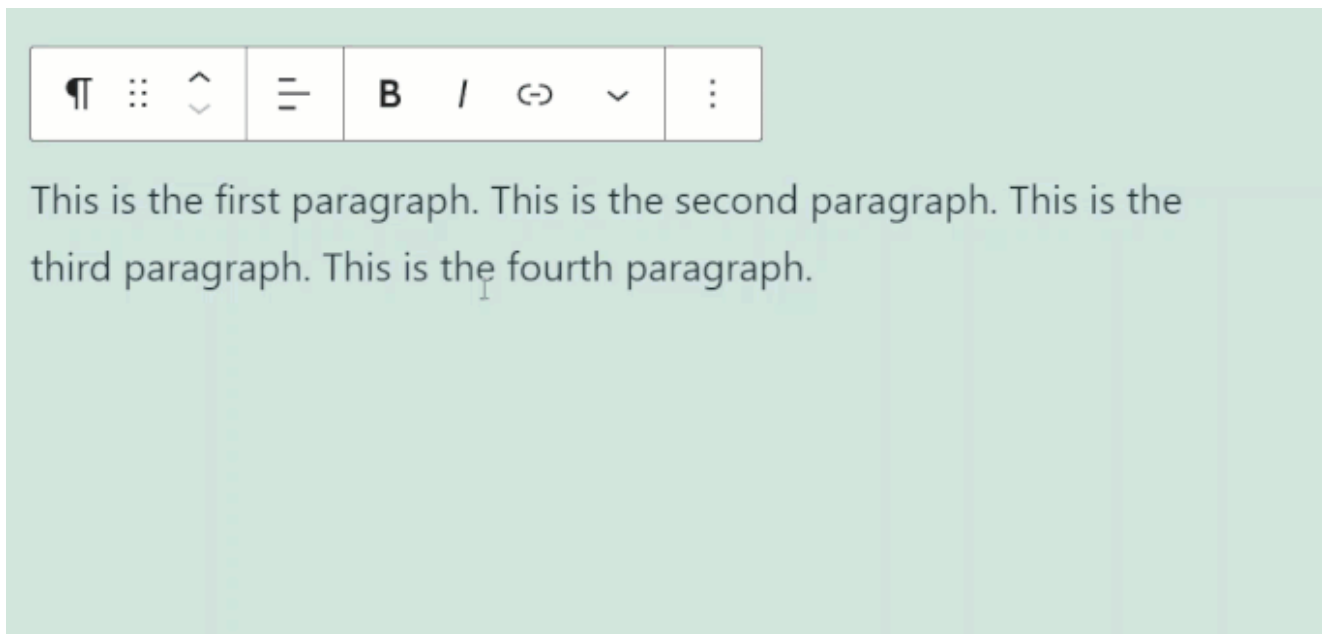
Press the Enter key to break sentences into new Paragraph blocks.

Press the 'Backspace' key at the beginning of a new paragraph to rejoin the sentence with the previous Paragraph block.



Use the backspace key to rejoin Paragraph blocks.

To preserve line breaks and prevent new Paragraph blocks from being created when typing in a new line, create 'hard returns' (*SHIFT + ENTER*).



Prevent new Paragraph blocks from being created by adding hard returns to sentences.

Remember to update and publish your post or page to save your settings.

After adding paragraphs to your content, you can:

- Edit and configure the block settings,

- Save, publish, or update your post or page.

## How To Edit A Paragraph Block

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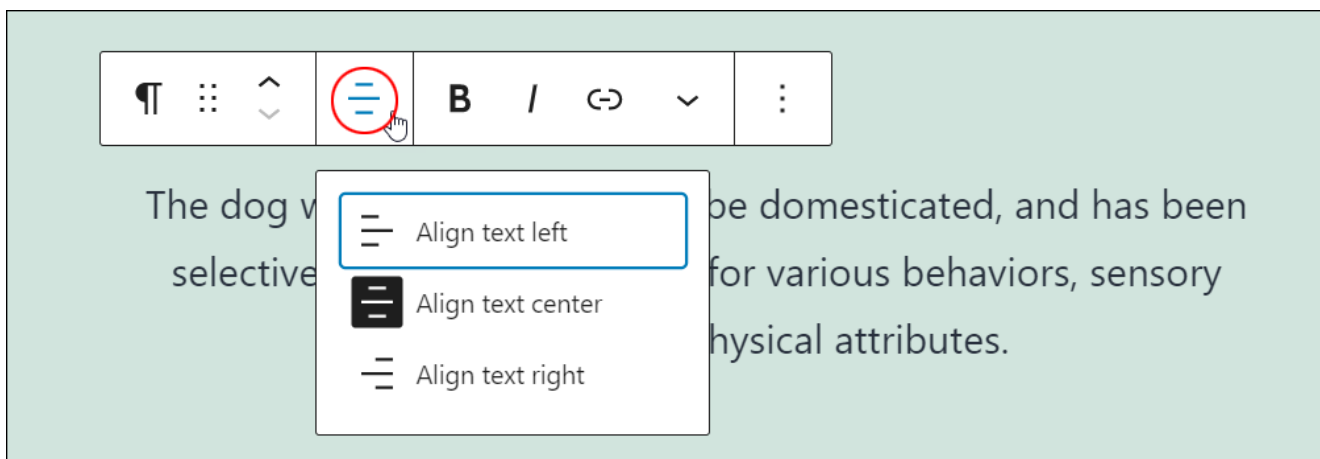
To edit a Paragraph block:

- Click inside the Paragraph Block to select it.
- Use the *Block Editor* tools to:
  - Change the alignment of the paragraph text.
  - Format the text (e.g. bold, italics, etc.).
  - Add hyperlinks to text inside the paragraph.
- Use the *Block Settings* to:
  - Change the font size of your text.
  - Change the font color of your text.
  - Change the block's background color.
  - Change the hyperlink color of your text.
  - Add a drop cap to your paragraph.
  - Add jump links and advanced styling to your block.

Let's go through some of the above options:

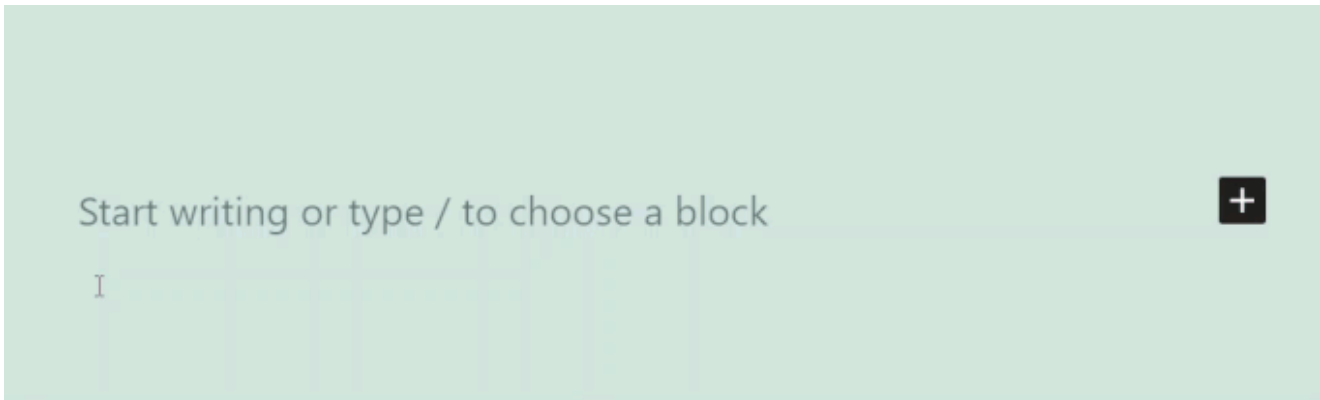
Paragraph Block Editor

Use the Text Alignment tool to align text inside the block.



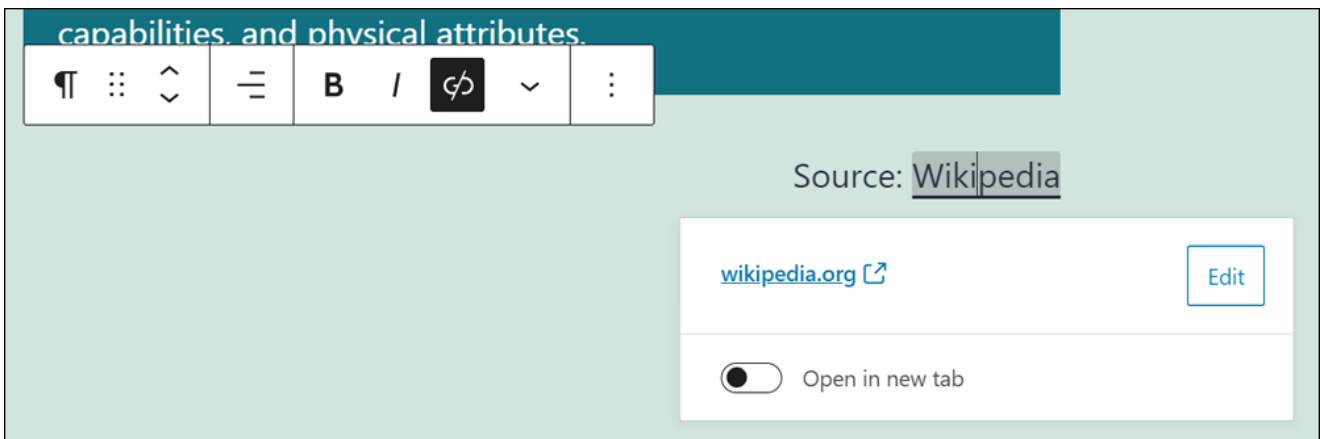
Change the text alignment inside the Paragraph block.

Use the Block Editor tools to format your paragraph.



Add basic formatting to text inside a Paragraph block.

Use the link tool to add hyperlinks to text.



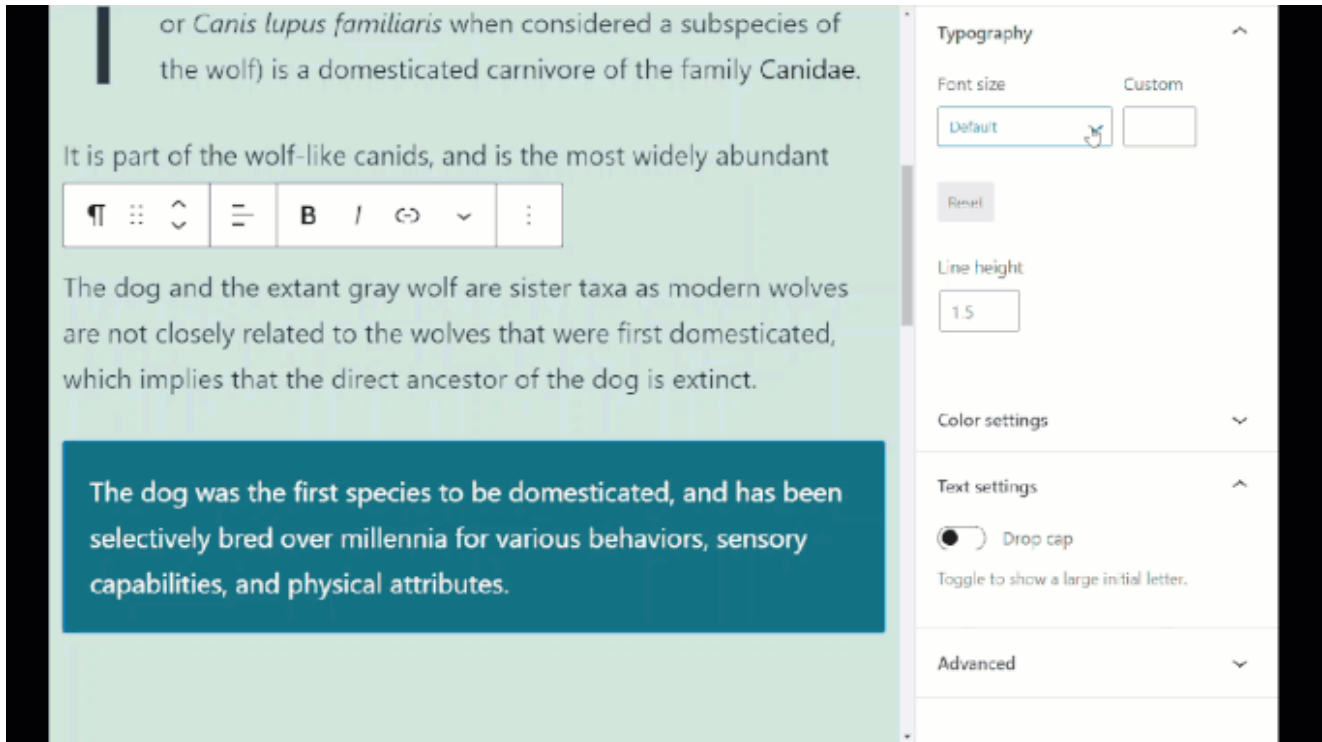
Add hyperlinks to text inside a Paragraph block.

### Paragraph Block Settings

You can change the font size of the text in your paragraph by selecting a pre-configured option from the **Font Size** drop-down menu or typing in a specific font size into the **Custom** field.

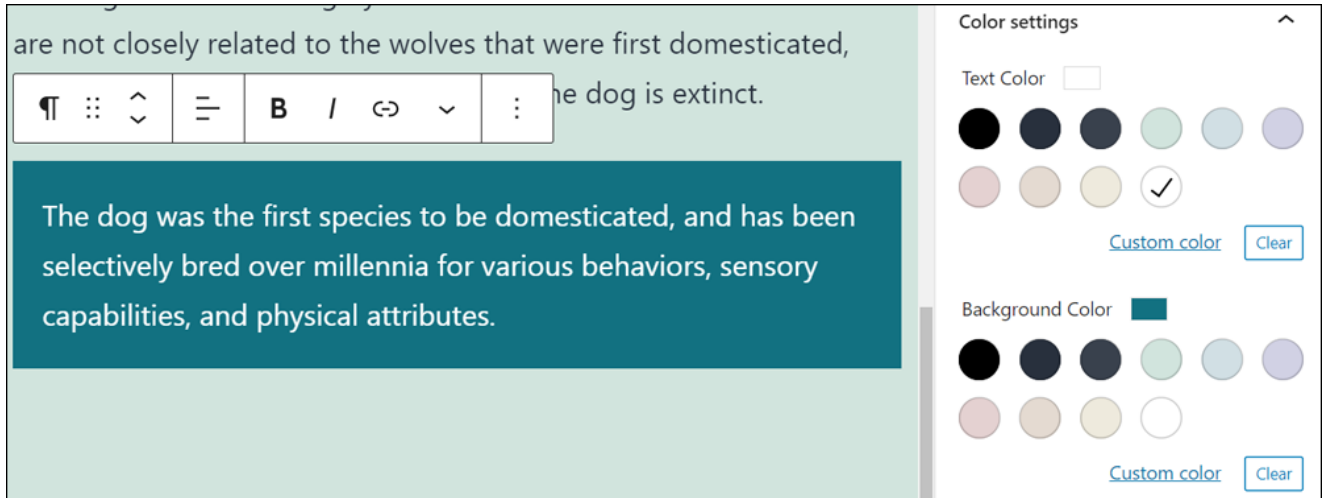
You can also change the line height of text in your block by typing in a value or using the up and down arrows. Click the **Reset** button to return all values to their default setting.



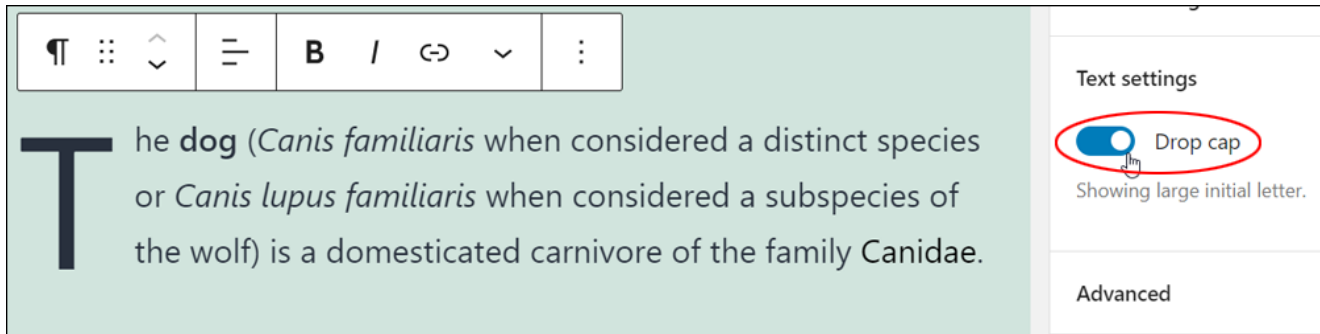


Change the font size of your text.

Use the **Color settings** section to change the color of your text, your block background color, or the color of your text links.

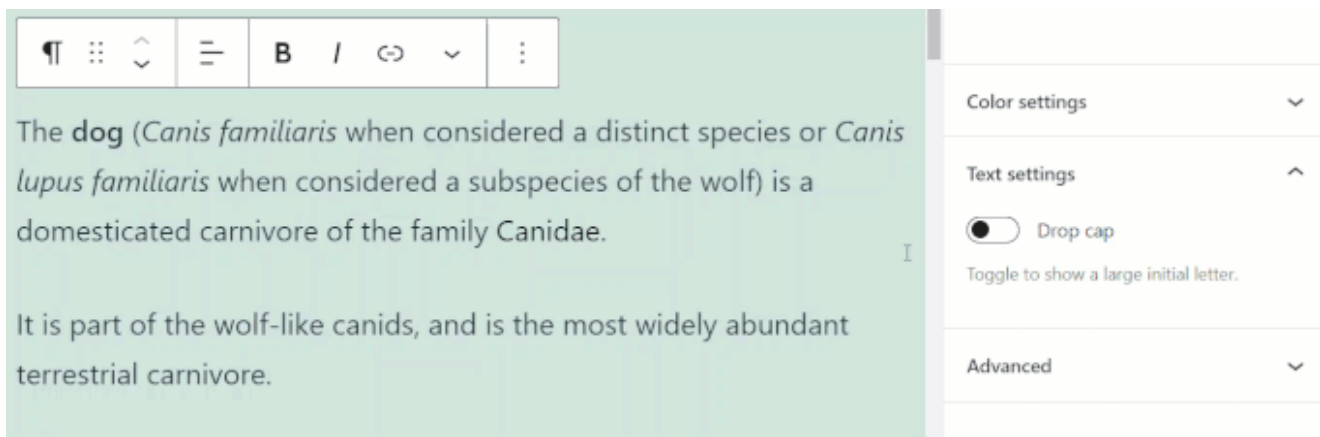


You can also add a **drop cap** to a Paragraph block.



Add a drop cap to a Paragraph block.

To add a drop cap to paragraph text, toggle the Drop cap button to *on* in the **Text settings** section.



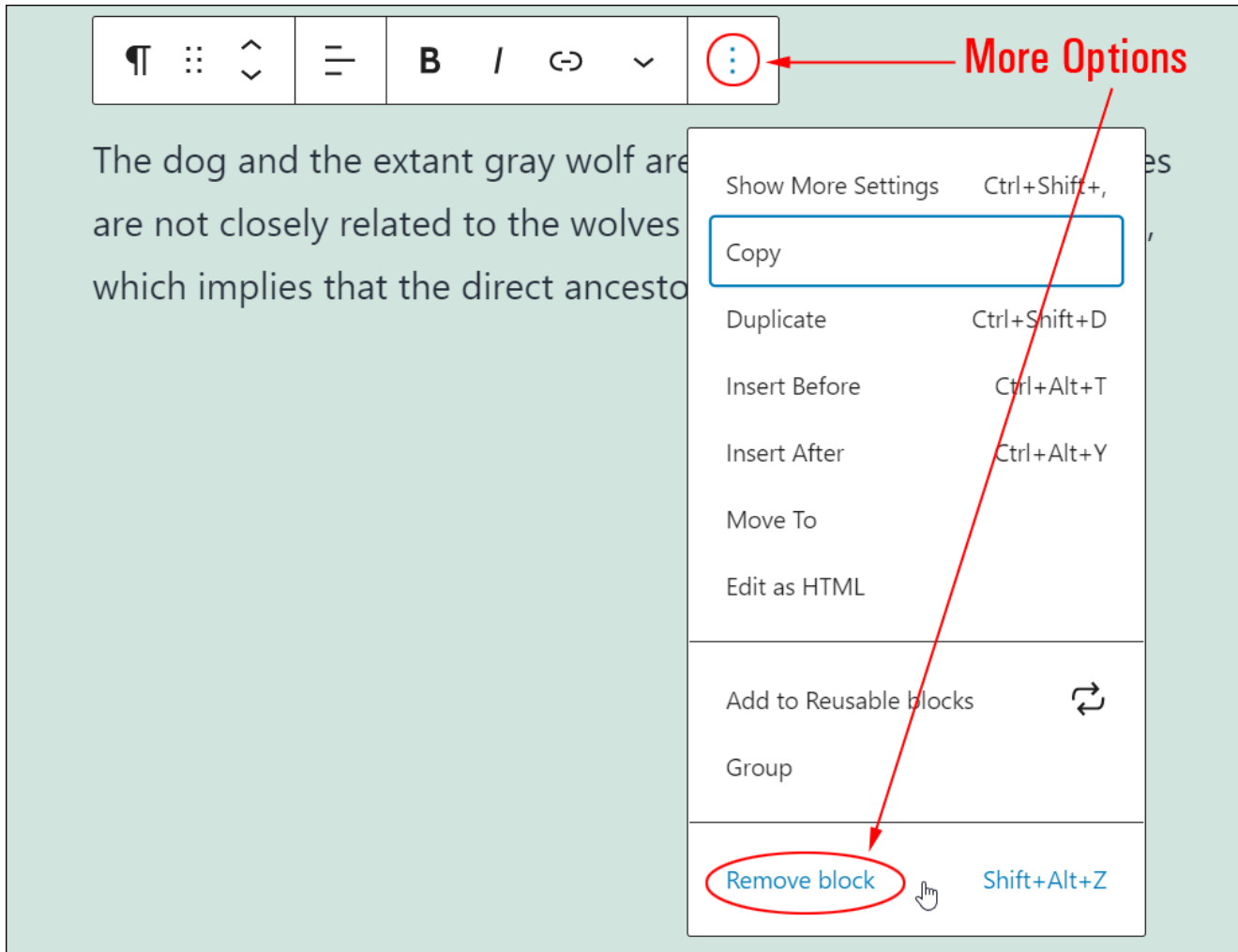
Toggle the Drop cap button in the Text settings section to enable or disable drop caps inside your Paragraph block.

Remember to update and publish your post or page to save your settings.

## How To Remove A Paragraph Block

To delete or remove a Paragraph block from your content:

- Click inside the Paragraph block to select it.
- Select the 'More Options' tool in the Block Editor.
- Click on 'Remove block'.
- This will remove the Paragraph block from your content.



Use the More Options menu to remove a Paragraph block from your content.

*Additionally...*

- You can reposition your block using the 'Move Up' and 'Move Down' arrows or the Drag and Drop handle tool (if you need help with this step, see our tutorial on [How To Use Blocks](#)).
- You can also convert a Paragraph block into a [Reusable block](#).

## Paragraph Block Tools, Options & Settings

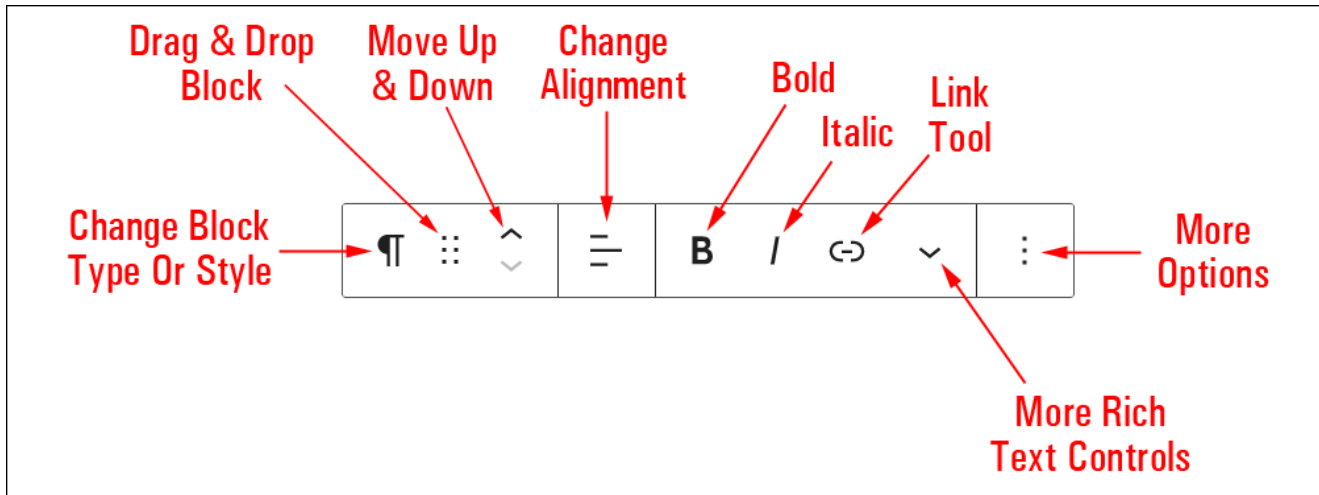
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The *Paragraph block* includes tools, options, and settings for:

- Paragraph Block Editor
- Paragraph Block Settings

### Paragraph Block Editor

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The *Paragraph Block Editor* includes tools that let you perform the following operations:

- **Change Block Type** (See ‘*Paragraph Block – Additional Info*’ section below.)
- **Drag & Drop Tool**
- **Move Up and Down Tool**
- **Change Alignment Tool**
  - Align text left
  - Align text center
  - Align text right
- **Bold** – Add bold text formatting to your text.
- **Italic** – Add italicized text formatting to your text.
- **Link Tool** – Link and unlink text in your block.
  - Custom URL* – Paste a URL or type a search term to bring up a list of posts, pages, or custom post types on your site containing your search term.
    - Clicking on the *Link settings* button brings up the following options:
      - Open the link in a new tab (on/off).
    - Apply button. Once the Apply button is clicked, your link displays the following additional options:
      - View the link.
      - Edit the link.
      - Delete the link.
- **More Rich Text Controls** – See [How To Use Blocks](#) to learn more about using rich text control settings.
- **More Options** – See [How To Use Blocks](#) to learn how to use this section.

## Paragraph Block Settings

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Paragraph Block settings include:

- **Block description area**

- **Typography**

- *Font Size* – Depending on the theme used, font sizes may include the following:
  - Default
  - Extra small
  - Small
  - Normal
  - Medium
  - Large
  - Extra large
  - Huge
  - Gigantic
  - Custom
- *Custom field* – Enter a custom value for your font size in points.
- *Reset button* – Resets the font size to its default values.
- *Line height* – Type or use the up and down arrows to enter a line height value into this field.

- **Color Settings** – Select from the preset color palette or add a custom color using hexadecimal or RGB values. Click the Clear button to restore the default color.

- Text Color
- Background Color
- Link Color

- **Text Settings**

Drop cap (*on/off*)

- **Advanced Settings**

- *HTML Anchor* – Create a unique web address to send users directly to this block using a unique jump link URL. To learn more about using HTML Anchors, see our tutorial on **How To Use Blocks**.
- *Additional CSS Class(es)* – This field lets you add multiple CSS classes to your block separated with spaces. This allows you to write custom CSS and style the block as you see fit. Note: This requires having knowledge of CSS (Cascading Style Sheets).

**Paragraph Block  
Description** →

**Typography** →

**Color  
Settings** →

**Text  
Settings** →

**Advanced  
Settings** →

Post Block ×

Paragraph  
Start with the building block of all narrative.

Typography ^

Font size Custom  
Default ▾

Reset

Line height

Color settings ^

Text Color

● ● ● ● ● ●  
● ● ● ● ● ●  
[Custom color](#)

Background Color

● ● ● ● ● ●  
● ● ● ● ● ●  
[Custom color](#)

Link Color

● ● ● ● ● ●  
● ● ● ● ● ●  
[Custom color](#)

Text settings ^

Drop cap  
Toggle to show a large initial letter.

Advanced ^

HTML anchor

Enter a word or two — without spaces — to make a unique web address just for this heading, called an "anchor." Then, you'll be able to link directly to this section of your page.  
[Learn more about anchors](#) ↗

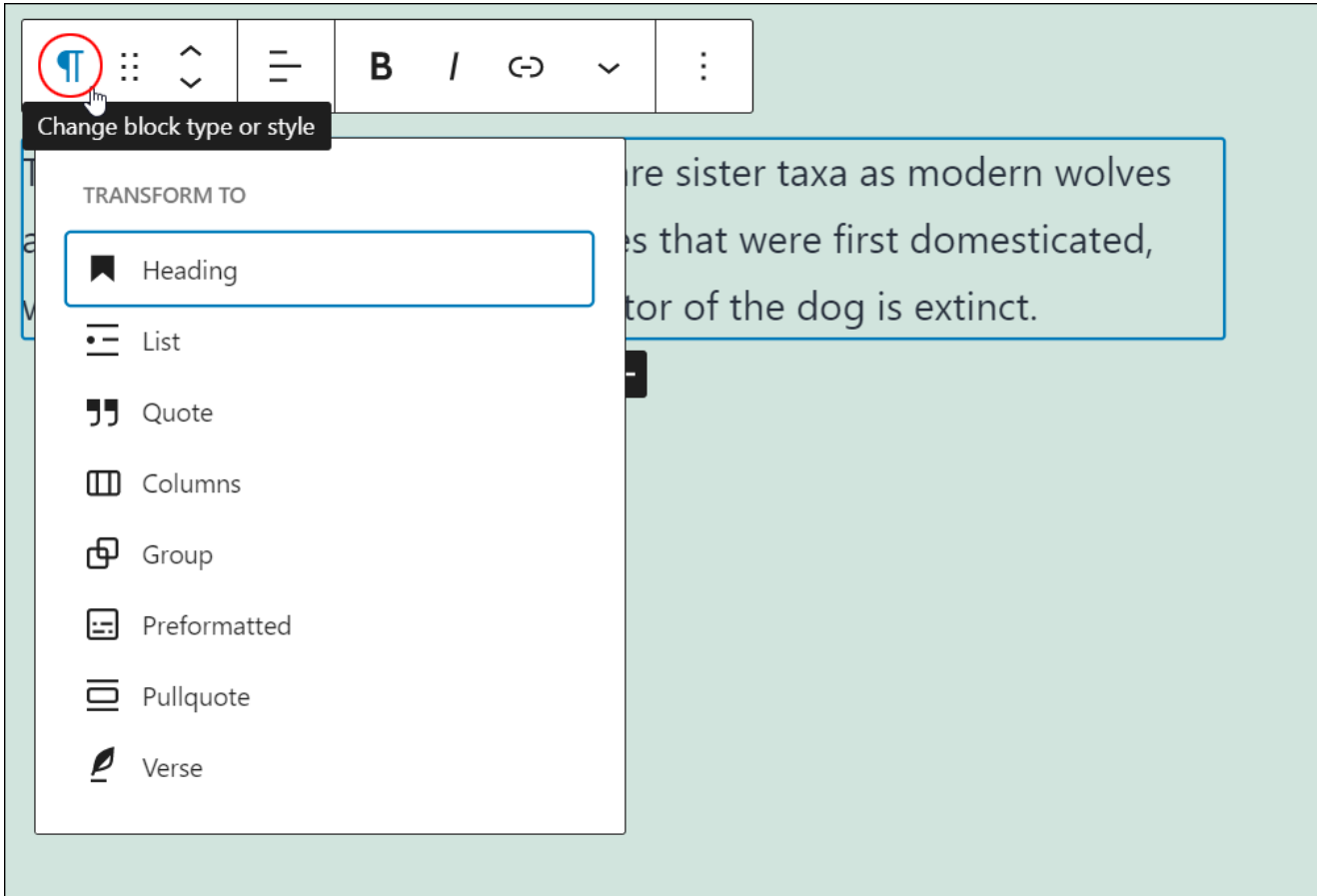
Additional CSS class(es)

Separate multiple classes with spaces.

Paragraph block settings.

## Paragraph Block – Additional Info

The *Paragraph block* can be converted into the following block types:



Change the Paragraph block into other block types.

Installing **plugins** or **themes** on your site may also add new functionality, options, or settings to the Paragraph block.

The **dog** (*Canis familiaris* when considered a distinct species or *Canis lupus familiaris* when considered a subspecies of the wolf) is a domesticated carnivore of the family Canidae.

It is part of the wolf-like canids, and is the most widely abundant terrestrial carnivore.

The dog and the extant gray wolf are sister taxa as modern wolves are not closely related to the wolves that were first domesticated, which implies that the direct ancestor of the dog is extinct.

The dog was the first species to be domesticated, and has been selectively bred over millennia for various behaviors, sensory capabilities, and physical attributes.

Source: [Wikipedia](#)

Use the Paragraph block to add text to your posts and pages.

Congratulations! Now you know how to use the WordPress content editor's ***Paragraph block***.

To learn how to use other blocks, go here: **[WordPress Block Editor – How To Use Blocks](#)**

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Updated: April 9th, 2023