# Lesson 5 – Publish Your Content

wptrainingmanual.com/wordpress-user-training/lesson-5-publish-your-content

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**Tutorial Contents** 

In this lesson, you will learn how to add and publish content on your website or blog.

# **Training Resources You Will Need**

- WordPress User Manual (PDF)
- Online WordPress Tutorials
- <u>WordPress Video Courses</u>

#### <u>Resources</u>

# Before You Start...

Make sure to complete Lesson 4 – Prepare Your Media.

# Lesson

Hopefully, by now you should have all of the following:

- A content plan (lesson 2)
- An understanding of the WordPress content publishing features (lesson 3)
- Your media files (<u>lesson 4</u>)

Complete the tutorials below to learn how to create effective posts and pages, then make sure you download and complete the checklist from the Resources section listed further below.

## WordPress Posts vs Pages

Do you know the difference between a WordPress *Post* and WordPress *Page* and when to use each type?

If not, see this tutorial:

#### WordPress Posts vs WordPress Pages Explained

### Adding Content To WordPress

Complete the tutorials below to learn how to add content to your WordPress site with posts and pages:

- How To Create A Post In WordPress Part 1
- How To Create A Post In WordPress Part 2
- How To Use WordPress Post Categories
- How To Use WordPress Post Tags
- How To Edit And Delete WordPress Posts Part 1
- How To Edit And Delete WordPress Posts Part 2
- How To Create A Page In WordPress
- How To Edit And Delete Pages In WordPress

## Video Courses

The video courses below will help you with this lesson:

- WordPress 101: How To Use WordPress
- <u>WordPress Gutenberg</u>

### Resources

Download and complete the following checklist:

### WordPress Post & Page Creation Checklist

# **Action Step**

- Create a new post, add content (text and media), preview, and publish.
- Create a new page, add content, preview, and publish.
- Create and schedule a new post to publish at a later date.
- Create a new post or page and save it as a draft.
- Create a password-protected post or page. Log out of your site and visit your post or page to test and access your protected content. Permanently delete the post or page if it is no longer required.
- Implement your post publishing schedule (from lesson 2) to begin adding content regularly to your website.

# What You Have Learned

Congratulations! Now you know how to create posts and pages on your website to communicate information about your business, your products, and your services.

# Next Step

#### Go to Lesson 6: Promote Your Content

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