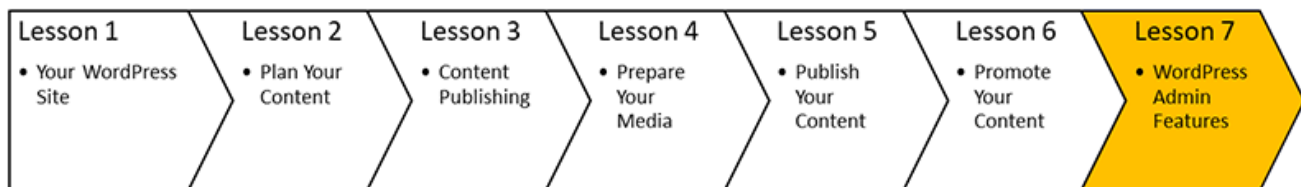


# Lesson 7 – WordPress Admin Features

[wptrainingmanual.com/wordpress-user-training/lesson-7-wordpress-admin-features](https://wptrainingmanual.com/wordpress-user-training/lesson-7-wordpress-admin-features)

July 28, 2022



Lesson 7 – WordPress Admin Features

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## Tutorial Contents

In this lesson, you will learn how to use the additional features of your WordPress admin area.

## Training Resources You Will Need

- [WordPress User Manual \(PDF\)](#)
- [Online WordPress Tutorials](#)
- [WordPress Tutorials For Non-Techies](#) (Free)
- [WordPress Video Courses](#)

- [Guides](#)

## Before You Start...

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Make sure to complete [Lesson 6 – Promote Your Content](#).

## Lesson

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As mentioned frequently on this site, WordPress is a powerful content management system (CMS), publishing tool, and website-building platform.

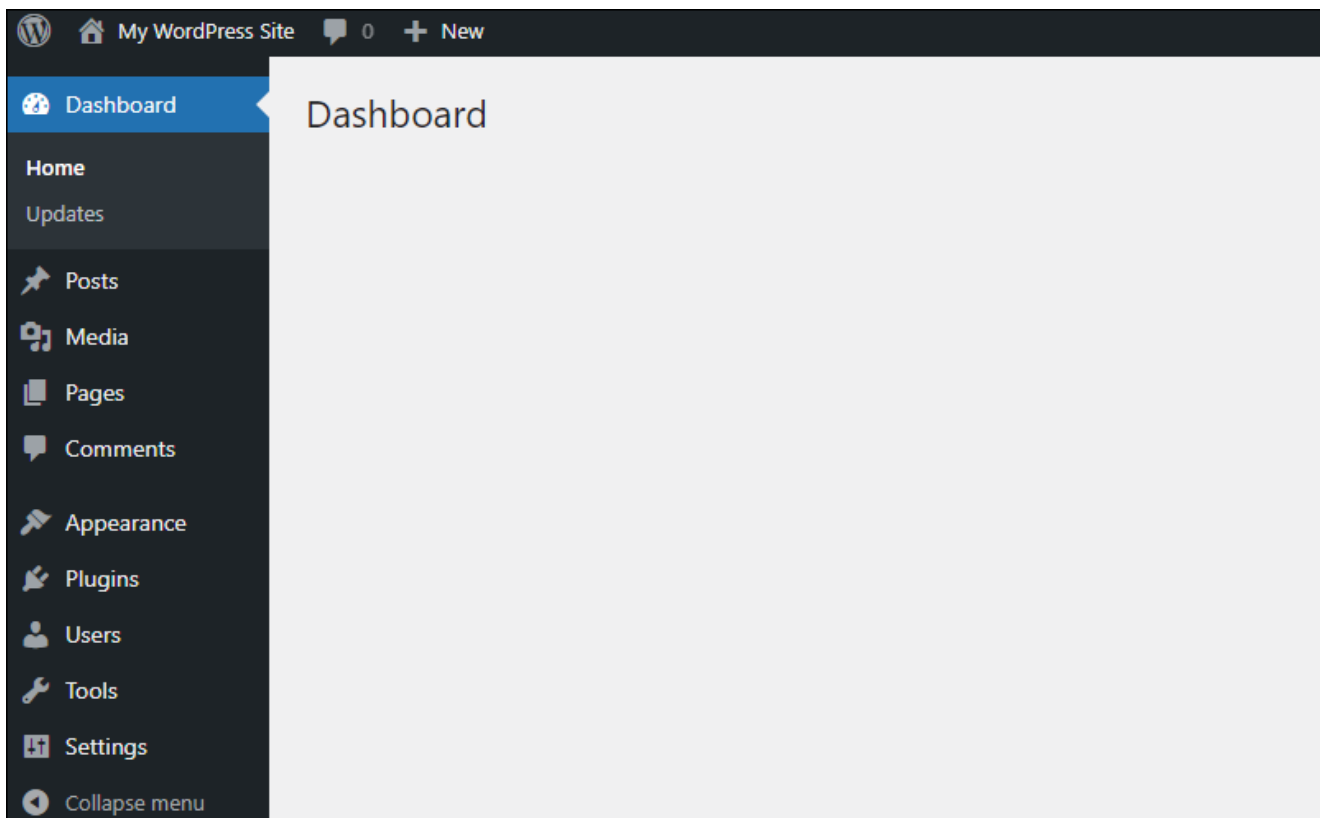
One of the many things that make WordPress so powerful is the number of features available that users have complete control over.

All of these features and their options, settings, etc. can be accessed from the main WordPress menu (note: your website developer may have hidden from view some of the menu items to help declutter your admin area or prevent accidentally changing essential settings. Consult with your website developer if this is the case).

## The WordPress Menu

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In this lesson, we will go through some of the additional features of the WordPress Admin menu.



WordPress Menu

## **Dashboard**

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All features associated with using the WordPress Dashboard are covered in [Lesson 1](#).

## **Posts**

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All features associated with using Posts are covered in [Lesson 5](#).

## **Media**

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All features associated with using Media in WordPress are covered in [Lesson 4](#).

## **Pages**

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All features associated with using Pages are covered in [Lesson 5](#).

## **Comments**

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See the tutorials below to learn how to use the WordPress Comments section:

### [\*\*How To Manage Comments In WordPress\*\*](#)

## **Appearance**

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See the tutorials below to learn how to use the main features of the Appearance section of the WordPress admin menu:

- [\*\*Using WordPress Themes\*\*](#)
- [\*\*Where To Find WordPress Themes\*\*](#)
- [\*\*How To Use The WordPress Theme Customizer\*\*](#)
- [\*\*Using WordPress Widgets\*\*](#)
- [\*\*How To Use Widgets In WordPress – Part 1\*\*](#)
- [\*\*How To Use Widgets In WordPress – Part 2\*\*](#)
- [\*\*How To Use Widgets In WordPress – Part 3\*\*](#)
- [\*\*How To Use WordPress Menus\*\*](#)

Also:

### [\*\*WordPress Theme Management\*\*](#)

## **Plugins**

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See the tutorials below to learn how to use the Plugins menu section of the WordPress admin menu:

### [\*\*WordPress Plugins Explained\*\*](#)

Also:

- [WordPress Plugin Tutorials](#)
- [How To Update WordPress Plugins](#)
- [How To Update And Delete WordPress Plugins](#)
- [WordPress Plugin Troubleshooting Guide](#)

## Users

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See the tutorials below to learn how to use the WordPress Users menu section:

- [How To Manage WordPress Users](#)
- [How To Edit Your WordPress User Profile](#)

## Tools

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See the tutorials below to learn how to use the WordPress Tools menu features:

- [The WordPress Tools Menu](#)
- [How To Import & Export WordPress Content](#)
- [How to Manage WordPress User Data Request](#)

## Settings

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See the tutorials below to learn how to use the WordPress Settings section:

- [How To Configure WordPress General Section](#)
- [How To Configure WordPress Writing Settings](#)
- [How To Configure WordPress Reading Settings](#)
  - [How To Set Up A Home Page For Your WordPress Site](#)
  - [How To Set Up A Blog Page For Your WordPress Site](#)
- [How To Configure WordPress Writing Settings](#)
- [How To Configure WordPress Discussion Settings](#)
- [How To Configure WordPress Media Settings](#)
- [How To Configure WordPress Permalinks](#)
- [How To Configure WordPress Privacy Settings](#)

## Additional Tutorials

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See the tutorials below for additional useful features of WordPress:

[How To Use The WordPress Mobile App](#)

## Video Courses

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See the video courses below for help with this lesson:

[Build A WordPress Site Fast](#)

## Guides

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Download the guide below for 101+ tips for boosting traffic, getting more leads & making more sales using WordPress...with no coding skills required:

### [Advanced WordPress Tips](#)

## Action Step

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Familiarize yourself with all the different sections of the WordPress Menu.

## What You Have Learned

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Congratulations! Now you know how to use the main features of the WordPress menu and your site's Admin area.

## Next Step

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This concludes our series of lessons on using your WordPress site effectively.

The next step is to begin implementing everything you have learned to make your WordPress site an integral part of your business success and refer to the **[WordPress tutorials](#)**, **[video courses](#)**, **[courses](#)**, **[guides](#)**, and **[additional resources](#)** any time you need help using your site.

We wish you every online success and a wonderful journey ahead!

## Index Of Lessons

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Updated: April 11th, 2023